

Beaver Meadows Borough

100 Broad Street, PO Box 215***Beaver Meadows, PA 18216***570-455-7841

Date of Complaint: _____

Received by: _____

Person filing complaint

Name: _____

Signature: _____

Address: _____

Phone: _____

The above fields are necessary in the event additional information is required. All personal information provided will be kept confidential when dealing with the party responsible.

Property Information

Address of violation: _____

Is the premise vacant or occupied: _____

Occupant's Name: _____ Phone: _____

Owner's Name: _____ Phone: _____

Description of Complaint

Is the violation visible from the public right of way: Y / N

Is the violation visible from your property: Y / N

If yes, do we have consent to enter your property to view the violation: Y / N

Please note all complaints are handled with complete discretion.

INTERNAL USE ONLY

Action Taken:

QOL Ticket Issued: Y / N

Ticket Number: _____

Date: _____ Code Enforcement Officer: _____